



Direct Hire Career Opportunity Bulletin

Department of Professional and Financial Regulation

Bureau of Insurance

Insurance Examiner-In-Charge

Class Code: 0361

Opening Date: April 20, 2016 **Closing Date:** May 6, 2016
Location: Gardiner
Position Type: Full Time
Salary: Grade 28 \$47,569 - \$65,436
 Eligible stipend of up to 21% of the hourly rate of pay
 see qualifications

DESCRIPTION:

The Bureau of Insurance has a vacancy for an Insurance Examiner-in-Charge. This is a fulltime position in the Financial Analysis Division of the Maine Bureau of Insurance, located in Gardiner, Maine.

Primary responsibilities include:

- Performing and directing complex financial analyses
- Developing and recommending new and revised statutes, rules, regulations, policies and procedures
- Developing processes for monitoring the financial condition of insurers licensed to operate in Maine
- Supervising staff members

To be successful in this position, you must have knowledge of:

- Accounting and auditing principles and practices
- Insurance company practices
- State insurance laws, rules and regulations
- Business law, economics and finance

To be successful in this position, you must have the ability to:

- Analyze accounts, records and financial statements
- Plan, assign, direct and review the work of professional employees
- Analyze problems, reach logical conclusions and make sound decisions
- Communicate effectively with staff, state officials, company representatives and the public at large

QUALIFICATIONS:

An eight (8) year combination of education, training, and/or professional experience in accounting and auditing which includes at least two years of financial examination work experience.

The position is eligible for a stipend of up to 21% of the hourly rate of pay for employees who maintain either the Certified Public Accountant (CPA) and/or the Certified Financial Examiner designation (CFE). After meeting the above minimum qualifications, CFE and/or CPA designation preferred.

Questions about this position should be directed to Vanessa Leon, Director Financial Regulation (207)624-8452 or Vanessa.J.Leon@maine.gov.

<i>Public Service</i>	<i>Career Diversity</i>
<i>Retirement</i>	<i>Promotional</i>
<i>Benefits</i>	<i>Opportunities</i>
<i>Paid Holidays</i>	<i>Over 10,000 Employees</i>
<i>Training</i>	<i>Statewide Locations</i>
<i>Full Time</i>	<i>Seasonal Jobs</i>
	<i>Part Time</i>

Application process: In order to be considered for this position, qualified candidates must submit a State of Maine direct hire application, resume, and cover letter.

Direct Hire Application forms can be obtained by contacting the SESC human resource office at (207)623-6734 or by accessing the state of Maine website at:

http://www.maine.gov/bhr/state_jobs/how_to/direct.htm

Send completed applications to:
 Security and Employment Service Center
 Annette Caron Nash, H.R. Generalist
 108 State House Station
 Augusta, Maine 04333
 Tel: 207.623.6734
annette.caron-nash@maine.gov

Applications must be received by 5:00 PM on May 6, 2016.

Benefits:

Value of State's share of Employee's Retirement: 15.3% of pay
 Value of State-paid Dental Insurance: \$13.13
 Value of State-paid Health Insurance:
Level 2*: 95% State Contribution = \$377.72 biweekly (Employee pays: 5% = \$19.88)
Level 3*: 90% State Contribution = \$357.85 biweekly (Employee pays: 10% = \$39.76)
 *The level of actual value of state paid Health Insurance will be based on employee's wage rate and status with regard to the health credit premium program.